



Chandler-Gilbert Community College President Position Profile

About Maricopa Community Colleges

Chandler-Gilbert Community College is one of ten colleges, two skill centers, and multiple satellite locations, which comprise the Maricopa County Community College District located throughout metropolitan Phoenix, Arizona. The District was established in 1962, with a single college and has since grown to serve more than 270,000 students annually in credit and non-credit programs, making it the largest provider of post-secondary education in the state of Arizona. Today, the District's colleges and centers offer comprehensive educational programs in professional, occupational, special interest, and continuing education curricula to serve the needs of the rapidly growing county area.

About Chandler-Gilbert Community College

Founded in 1985, Chandler-Gilbert Community College (CGCC), a comprehensive community college in Chandler, Arizona, serves the higher education needs of its residents at three locations in the Southeast Valley of the Phoenix metropolitan area with transfer and workforce development programs, continuing education, and more. CGCC's service area reflects a diverse multicultural environment and is experiencing burgeoning population growth. The College has built a culture focused on student success, employee collegiality and collaboration, and service to community. Academic freedom and responsibility are recognized as essential to fulfilling the College's mission of advancing student learning. Recent accomplishments include opening new programs in engineering, teacher education, law enforcement, fire science, electric utility technology, biotechnology, sustainability, and nursing, while expanding existing programs in aviation, business, computers, humanities, arts and sciences.

Enrollment and Demographics

Chandler-Gilbert Community College has per-semester enrollment of over 11,000 with FTSE of 6,115. The College's unduplicated headcount per year is approximately 15,700. In its recent past, CGCC has seen enrollment growth between 7 to 10% per year, with a current enrollment increase of approximately 12%. The College employs 320 people full-time, with 125 full-time faculty, 425 adjunct faculty, and has an operational budget of \$37.9 million. Underrepresented student populations include 18% Hispanic, 6% Asian/Pacific Islander, 4% Black and 2% Native American Indian. Women represent 52% of student enrollments. The number of students aged 15 to 19 has expanded to 40%, with more than 30% aged 20 to 24. CGCC has approximately 540 international students.

Affiliations and Accreditation

Chandler-Gilbert Community College is accredited by the Higher Learning Commission (HLC) and is a member of the North Central Association (NCA). Its next reaffirmation of accreditation status is scheduled for 2017.

Minimum Qualifications

- Master's degree from a regionally accredited institution
- Five years senior leadership experience in a post-secondary institution
- Teaching experience in a post-secondary institution

Desired Qualifications

- Earned Doctorate from a regionally accredited institution
- Teaching experience in a community college
- Extensive senior leadership experience in a comprehensive community college, preferably in a multi-college district, in a high-growth environment
- Demonstrated support of innovative teaching and learning practices with a high priority on academic excellence
- Proven focus on student development beyond the classroom
- Commitment to collaborative, consensus-building leadership and shared governance
- Success in using institutional effectiveness practices for improvement and strategic planning
- Demonstrated innovative thinking and problem solving
- Success in establishing community partnerships and other external relationships
- Experience working with diverse populations and creating a climate of inclusiveness
- Demonstrated knowledge of and experience with innovative instructional and administrative technology
- Experience in effective budget planning and implementation in a changing environment
- Proven success in institutional fundraising and resource development
- Experience managing organizational growth and change
- Knowledge of current community college trends and best practices
- Effective written and oral communication and technological skills

Challenges and Opportunities

College Culture

Chandler-Gilbert Community College exhibits a culture of excellence in a variety of areas. It employs a diverse group of highly qualified people, focused on inclusion, trust, and collaboration among faculty, staff and students. A strong sense of pride permeates the institution, and it strives to continue to be the college with a heart that always puts students and community first. The institution encourages innovation and creative thinking with special emphasis on active learning, civic and global engagement, service learning, sustainability, co-curricular programming and technology.

Continued Excellence

Chandler-Gilbert Community College is locally, regionally and nationally recognized for accomplishments in areas of civic engagement, service learning, active learning, learning communities and sustainability initiatives. CGCC is classified by the Carnegie Foundation for the Advancement of Teaching as a Community Engaged Institution. CGCC has also received the Association for the Advancement of Sustainability in Higher Education Leadership Award, is a U.S. President's Higher Education Community Service Honor Roll with Distinction recipient, and was awarded the 2009 Alfred P. Sloan Award for Business Excellence in Workplace Flexibility in Arizona.

Expanding Facilities and Program Offerings

New construction to expand facilities at two locations is underway. Opportunities exist to continue to increase transfer rates and expand academic and workforce development programs in response to the needs of CGCC's diverse and growing communities. CGCC is exploring partnerships with other higher education institutions to open a "communiversity" at a new location. Blackboard utilization and course offerings in distance and hybrid formats continue to increase each semester.

Managing Growth and Budget Reductions

CGCC is in the middle of a ten-year, \$79 million capital allocation, the result of a successful 2004 bond campaign, which supports its Master Plan expansion at multiple college locations. As enrollment continues to grow, facilities expand and budgets are reduced, the College must continue to be conscientious and creative with its fiscal management.

Alternative Revenue Streams

CGCC is doing more with less, while maintaining its high standards of academic excellence and delivery of quality services. The development of alternative revenue streams and exploring outside funding and grants will require attention.

Underprepared Students

The developmental and student success course offerings continue to expand each year.

Responsibilities and Duties

Reporting to the Maricopa County Community College District Chancellor and operating within District policies and procedures, the President of Chandler-Gilbert Community College serves as the chief executive officer of the College and is responsible for and directs the operation of the institution through subordinate instructional and operational administrators. The President has full authority to administer and manage the College and participates in policy and operational decisions of the District. Professional responsibility extends to administrators, faculty, staff, students, Governing Board, Chancellor and the public.

Directs the implementation of District policies and programs in the operational and educational activities of the college; plans, organizes, and administers the activities of the chief executive officer's office; develops and recommends college long and short term goals and objectives, organizational structure and staffing; oversees the selection of personnel for the college; develops and recommends the college budget within limitations established by the Governing Board or Chancellor, and administers approved budget; serves on committees and councils as directed by the Governing Board policies and procedures and by the Chancellor; establishes and maintains a climate which encourages the development and retention of competent personnel, high level of morale, and achievement of the college's goals; informs and consults with the Chancellor regarding the status of any major or unusual developments of the college; promotes an integrated effort with other district and college administrators and staff, overseeing the coordination of inter- and intra-college activities; maintains effective working relations with the faculty, students, staff, and other educational institutions; develops public relations goals to enhance image in the total community; performs related duties as assigned or delegated by the Chancellor.

To Apply

To guarantee full consideration, the following must be received by December 16, 2009:

- Resume or curriculum vita, preferably in chronological format
- Cover letter, not to exceed five pages, expressing interest in the position and describing how your background is a match
- Names and contact information for at least five professional references
- Electronic transmission of these materials is strongly encouraged

Applications, confidential inquiries and nominations should be sent to:

Marti J. Cizek, President, Cizek Associates, Inc.
2415 E. Camelback Road, Suite 700, Phoenix, AZ 85016
503cgcc@cizekassociates.com, 602-553-1066, 602-553-1166 fax

All inquiries will remain strictly confidential. Only Final Candidate identities will be made public. References will not be contacted without the expressed permission of the candidates selected for interview.

Maricopa Community Colleges is an AA/EEO institution.

Rev. 4; 9-22-09