



Chandler-Gilbert Community College  
Library

## Small Group Communication – COM230



The books which are listed below are a selection of those books available on the subject of public speaking. These books are all located in the CGCC Library.

Barker, Larry L.

Groups in process: an introduction to small group communication  
HM736 .B37 2001

Beamer, Linda

Intercultural communication in the global workplace  
HD30.3 .V374 2001

Cronin, Mary J.

Doing business on the Internet: how the electronic highway is transforming American companies  
Reference HD30.335 .C76 1994

Engleberg, Isa

Working in groups: communication principles and strategies  
HM1086 .E53 2003

Forster-Harrison, Elizabeth

More energizers and icebreakers for all ages and stages  
HM134 .F672 1994

Frey, Lawrence R., editor

Group communication in context: studies of natural groups  
P95.535 .G76 2003

Griffin, Jack

How to say it at work: putting yourself across with power words, phrases, body language, and communication secrets  
HF5718 .G748 1998

Hoover, Judith

Effective small group and team communication  
HM736 .H66 2002

Huang-Nissen, Sally

Dialogue groups: a practical guide to facilitate diversity  
HF5549.5.M5 H83 1999

Morrison, Terri

Kiss, bow, or shake hands: how to do business in sixty countries  
Reference HF5389 .M67 1994

# Bibliography

Phillips, Gerald M., editor  
Teaching how to work in groups  
HD30.23 .T4 1990

Renz, Mary Ann  
Effective small group communication in theory and practice  
HM736 .R45 2000

Tannen, Deborah  
That's not what I meant!: how conversational style makes or breaks your relations with others  
P95.45 .T364 1992

3M Meeting Management Team  
How to run better business meetings: a reference guide for managers  
HF5718 .H69 1987

Ukens, Lorraine, L.  
Getting together: ice breakers and group energizers  
HM134 .U44 1997

### **Online Sources**

American Communication Journal – an online journal. Includes current and archived issues.  
<http://acjournal.org/>

Communication Studies Center – from the American Communications Association  
<http://www.americancomm.org/acastudiescenter.html>

Leadership Development within groups – Communicating Effectively – from North Dakota University  
<http://www.ext.nodak.edu/extpubs/yf/leaddev/he499w.htm>

Small Group Communication – from McGraw-Hill. Includes Instructor and Student sections  
<http://www.mhhe.com/socscience/comm/group/>

Working in groups: a quick guide for students – six handouts  
<http://bokcenter.fas.harvard.edu/docs/wigintr.html>